

LIHEAP Applications take up to **60 days** to process. Once it has been processed, you will receive notification in the mail if you were approved or denied either way.

LIHEAP can never guarantee to stop or beat a disconnection. If you are facing a disconnection, any payments or payment arrangements need to be discussed between yourself and the utility provider(s). You may also try to reach out to other means of assistance to see if they can assist.

Once your application has been entered, if an email address is provided, you will receive an email from your intake worker with the instructions of how to check your application status online using the last 4 of your SSN and your specific app id from the system, by going to www.illinoisliheap.com/status. If no email address is provided, you will receive notification in the mail on approval/denial.

Please note, due to the amount of applications being received, we are roughly 6 weeks behind on entry. With that being said, an intake worker may need to contact you once your application is entered in the system to request updated income documentation. Accurate income must be reported, as our systems are linked with the State Income Verification system and if income is found after your application is entered, that was not reported, will cause your application to be immediately denied.

Cassie Brown

Subject: To Complete Your LIHEAP Application
Attachments: Universal Signature Page.pdf

Due to the ongoing COVID-19 pandemic affecting our nation, MCCA is unable to meet with customers face-to-face at this time to provide utility assistance through the LIHEAP program. All required documents must be submitted in order to complete your application. The LIHEAP program will continue taking LIHEAP applications until funds are exhausted or no later than June 30, 2021.

All applications take up to 60 days to process once entered. The LIHEAP Program can never guarantee to stop or beat a threat for disconnection.

Please note, due to the amount of applications being received, we are roughly 6 weeks behind on entry. With that being said, an intake worker may need to contact you once your application is entered in the system to request updated income documentation. Accurate income must be reported, as our systems are linked with the State Income Verification system and if income is found after your application is entered, that was not reported, will cause your application to be immediately denied.

Required Documentation:

1. Completed Universal Signature Form
2. Social Security Cards for all household members
3. Government Issued Photo ID's for all household members aged 18+
4. All GROSS income for all household members for 30 days prior to the application
5. Current utility bills. At this time, the LIHEAP program is only able to assist with Gas and Electric services.

Applications can be submitted by any of the following methods:

Office Door:

McLean County - You may come to the office, located at 1301 W. Washington Street, Bloomington, IL 61701, ring the bell on the brick wall or knock on the door to have someone make copies of your documentation. You must have a mask on in order to have your copies made. No one can come in the building for any reason.

Livingston County - You may come to the office, located at 320 W. Madison St, Pontiac, IL 61764, ring the bell on the brick wall or knock on the door to have someone make copies of your documentation. You must have a mask on in order to have your copies made. No one can come in the building for any reason.

Email

McLean County – send to receptionist@mccainc.org and cassieb@mccainc.org

Livingston County – send to katrinah@mccainc.org and cassieb@mccainc.org

Fax:

McLean County – ATTN LIHEAP – 309-828-8811

Livingston County – ATTN LIHEAP – 815-844-5896

Illinois.gov secure file link transfer:

<https://filet.illinois.gov/filet/pimupload.asp>

1. Checkmark the box to acknowledge the warning
2. Recipient email addresses – YOU MUST ENTER ALL 3
McLean County - ceo.oca@illinois.gov, cassieb@mccainc.org, receptionist@mccainc.org
Livingston County – ceo.oca@illinois.gov, katrinah@mccainc.org, receptionist@mccainc.org
3. Your email address
4. Attach (do not paste into the message body) your required documents
5. Subject – INTER-OFFICE FILE TRANSFER- LIHEAP APPLICATION
6. Message body: Please type in your phone number, if you rent and how much you pay a month and if your household receives Snap/Medicaid/Medicare

Office drop off: DO NOT DROP OFF ORIGINALS – ONLY COPIES – There are secured lock boxes outside each office for sealed envelopes to be placed in containing your documents

McLean County – 1301 W. Washington St, Bloomington, IL 61701

Livingston County – 320 W. Madison St, Pontiac, IL 61764

Mail:

McLean County – MCCA, c/o LIHEAP, 1301 W. Washington St, Bloomington, IL 61701

Livingston County – MCCA, c/o LIHEAP, 320 W. Madison St, Pontiac, IL 61764

**Thank you,
MCCA**

Universal Signature Page

IMPORTANT NOTICE: This state of Illinois grantee agency,
Mid Central Community Action, Inc, is requesting disclosure of
information that is necessary to accomplish a complete application for:

<input type="checkbox"/>	Community Service Block Grant (CSBG)
<input type="checkbox"/>	Illinois Home Weatherization Assistance Program (IHWAP or Weatherization)
<input type="checkbox"/>	Low Income Home Energy Assistance Program (LIHEAP or Energy Assistance), including the Percentage of Income Payment Plan (PIPP) program

APPLICANT STATEMENT: I certify that the information I have provided is an accurate and complete disclosure of the requested information. I also certify that every household member in the application is a resident of Illinois.

I authorize this agency to verify the information and contact my utility/fuel supplier, landlord, employer and/or other sources for verification or additional information and to exchange information contained in or otherwise used regarding my application and participation in CSBG/LIHEAP/IHWAP.

For LIHEAP and IHWAP I also authorize the Department of Commerce & Economic Opportunity and my utility/fuel supplier to share my usage and bill information during the twenty-four (24) month period prior to and twelve (12) month period after the date of my application submittal and/or completion of LIHEAP and IHWAP services for the purpose of program evaluation and analysis.

I have received information outlining my appeal rights. I understand that filling out this application does not guarantee that my household will receive assistance. I understand I will be provided a copy of this application for my future reference.

Applicant Name: _____

Applicant Signature: _____ **Date:** _____

PH #: _____

EMAIL: _____